

PARK New London

REGISTERED PERMIT PARKING GUIDE AND APPLICATION FOR RESIDENTS

About this form

You may use this form to apply for Registered Permit Parking within designated residential areas of the City of New London, CT. In an effort to provide sufficient On-Street Parking to the residents, encourage compliance and efficiency, the program will be implemented as a virtual system which will identify license plates of permit holders and visitors electronically.

The Residential Permit Parking is authorized by ordinance number 05-04-15-1 of the City of New London, CT, Municipal Code.

Please keep a copy of all application and supporting documents for your reference if you are mailing this application.

Part A: How permits work

1. At this point, there are two (2) approved residential parking zones in the City of New London.

Shaw St Zone: Neighborhoods circled by Steward St, Montauk Ave, Willetts Ave, Maple Ave & Shaw St

Pequot Ave North Zone: Neighborhoods circled by Converse Pl, Montauk Ave, Plant St, & Pequot Ave.

Permits are issued for a specific area and are valid only within that area. The permitted zone will be programmed to your license plate(s).

Shaw Street Zone:



Pequot Ave North Zone:





2. Permits are valid only in your designated area on streets that are posted “PARKING BY REGISTERED PLATE ONLY”.
3. A Registered Plate Parking Permit does not exempt your vehicle from the general “Rules of the Road”, such as “No Parking” or “Loading Zone”.
4. It is the responsibility of the motorist to carefully read any signs before parking their vehicles.
5. Permits do not guarantee or reserve parking spaces. All parking spaces are first-come/first-serve.

Part B: Does your residential street have Permit Parking? In which parking area/zone are you?

To find out if your residential street has Permit Parking, you may contact the Parking Authority via telephone at (860) 443.1775, or online at <http://www.newlondonparking.com/>

Please note: Permits can be issued only for the areas corresponding to your permanent residential address.

Some streets and areas of the City do not have Resident Permit Parking.

The system would be in effect Monday through Friday from 8:00 AM to 6:00 PM (except for legal holidays).

Part C: Eligibility – General

You may be eligible for a Resident Permit Parking if:

- You are a resident or property owner in the designated area.
- Your vehicle is registered in your name at your permanent residential address or you have full private use of the company vehicle (your employer must confirm this in writing on company stationery and supply vehicle registration in the company’s name and address). *Military exemptions may apply.
- You do not have any outstanding Parking Citations issued by the City of New London, CT. Unless such citation is pending adjudication.
- You may be eligible for visitor permits based on availability.

Part E: Permit fees and refunds

Fees: This program is complimentary to the residents and visitors of New London, CT.

Part F: Your responsibilities

- You are responsible for all permits issued to you.
- If you sell your vehicle or move to another location within the City, you must notify the Parking Authority and complete necessary forms.
- Permits must not be sold, transferred or allocated to another person. Misuse or fraud of any type may be referred to the Police. In the event of any fraud or misuse, the Authority may also cancel one or all permits issued to the household.

Part G: How to obtain Registered Permit Parking and submit necessary documents for the Permit

Online: <http://www.newlondonparking.com>

Mail / in person:

New London Parking Authority
160 Water Street
New London, CT 06320

Phone: (860) 443.1775

Hours: Monday thru Friday 8:30 AM to 4:00 PM



REGISTERED PLATE PARKING APPLICATION FOR RESIDENTIAL ZONES

How to complete this form

Please read the Residential Permit Parking Guidelines prior to completing this application and ensure all fields are properly completed in order to avoid any delays in processing. Once completed, you may submit this form in person or via US mail to the address listed in Part G (Guidelines):

- Shaw St Zone: Neighborhoods circled by Steward St, Montauk Ave, Willetts Ave, Maple Ave & Shaw St
- Pequot Ave North Zone: Neighborhoods circled by Converse Pl, Montauk Ave, Plant St, & Pequot Ave.

Required Documentation for Permits

Valid Driver's License

Required even if it does not show the qualifying address.

State Vehicle Registration

A copy of the applicant's valid registration card is required, even if it doesn't show the qualifying address. Residents whose sole vehicle is registered to another party (i.e., parent or employer) must submit, with the vehicle registration card a copy of the Vehicle Affidavit Form (see Residential Permit Parking Applications and Forms).

Recently Purchased Vehicles

Must provide their "Temporary Registration" in place of DMV registration card to obtain a permit.

Proof of Residency, Tenancy or Property Ownership (valid vehicle registration is necessary)

All documents must be dated within 60 days of the date the application is submitted (not including the driver's license)

If you have a valid driver's license **with** an address within the residential zone for which you are applying you will be required to provide **one** of the documents from the list below.

If you have a valid driver's license **without** an address within the residential zone for which you are applying you will be required to provide **two** documents from the list below.

- Mortgage, deed, lease or closing escrow statement (for newly purchased property);
- Water, tax, gas, or electric bill;
- Phone bill
- Satellite, cable television, credit card, or insurance bill
- Notarized letter from property landlord.



**REGISTERED PLATE PARKING PERMIT APPLICATION
FOR RESIDENTS**

PART 1: PERMIT INFORMATION

1. Which type of permit do you need (check all that apply)?

Resident Property Owner Visitor Health Aide/child care Contractor(Temp)

2. Type of application?

New Application Renewal Replacement / Transfer

PART 2: APPLICANT INFORMATION

Last Name: _____ First Name: _____ M.I. _____

Address: _____
(House #) (Street Name) (Apt #)

City: _____ State: _____ Zip Code: _____

Zone/Area: _____

Home Phone #: (_____) _____ Mobile Phone #: (_____) _____

Email Address: _____

PART 3: VEHICLE INFORMATION (PLEASE COMPLETE VEHICLE AFFIDAVIT FORM IF THE APPLICANT IS NOT THE OWNER OF THE VEHICLE)

State of Registration: _____ Plate #: _____

Type of vehicle: Passenger Truck Van Motor Cycle Bus

Make: _____ Model: _____ Year: _____

Registration Exp: ____/____/____



PART 4: APPLICATION AFFIDAVIT

I certify to the best of my knowledge and belief that the information provided in this application is true and accurate. I understand that all Emergency No Parking and Snow Emergency No Parking Rules and Regulations supersede the rules of the Residential Permit Parking Program. Additionally, alternate side parking will still be enforced in all Residential Parking Zones, as it has been done in the past. Also, all On-Street Parking Regulations that have been in place in the past will still be complied with in addition to the Residential Permit Parking System.

Applicant's Signature: _____ Date: _____

PART 5: ADDRESS AND DOCUMENT VERIFICATION (FOR OFFICE USE ONLY)

All applicants must verify their residential address by supplying at least one current documents from the list below. A current State of Connecticut driver's License and a Vehicle Registration are required in addition to one document verifying address.

- Driver's License (Mandatory) Vehicle Registration (Mandatory) Mortgage/Deed/Lease
- Notarized Letter from Landlord Phone Bill Tax Bill Cable Bill Water Bill
- Insurance Bill Utility Bill Credit Card Bill Bank Account Statement

Office Agent Signature: _____ Name: _____

Title: _____ Date: _____

Parking Zone #: _____